

BRILLEY PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on
Tuesday 15 March 2016 at 19.30 at Brilley Village Hall

Present: Cllrs Rocky Lloyd (Chairman), Roger Bayliss, Keith White, Matt James and Christopher Holloway.

In Attendance: Parish Clerk Alison Sutton, Ward Councillor Clive Skelton.

- 1. Apologies for absence – None.**
- 2. Declarations of interest and written applications for dispensation – None declared.**
- 3. Minutes of previous meeting –** The minutes from 8 January and 21 January 2016 were ADOPTED and SIGNED.
- 4. Public Forum –**
 - 4.1. West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
 - 4.2. Ward Councillor – The report NOTED. Main points: Smallholdings being sold by Herefordshire Council, letter signed by all Castle Ward PC Chairmen to request rethink of policy; ask to treat each farm on merits as come available, rather than short-term solution of selling all; concerned that not allowed to represent parishioners, as not allowed to vote on proposal.
 - 4.3. Local residents – None.
- 5. Financial Procedures –** The balance in the account was NOTED as £9,584.30 as at 22 /1/16. The following payments (excluding VAT) were AGREED, apart from 5.4, and income NOTED:
 - 5.1. PG Watts, Lengthsman, £468.75, C/N 397
 - 5.2. Richard Robertshaw, Mowing, £500, C/N 398
 - 5.3. Information Commissioner, Registration, £35, C/N 399
 - 5.4. Herefordshire Council, Election expenses, £37.80, C/N 400
 - 5.5. Upper Bridge Enterprises, Website, £120.50, C/N 401
 - 5.6. Herefordshire Tree Warden Network, Subscription fee, £25 – RESOLVED not to pay subscription
 - 5.7. Alison Sutton, Clerk's expenses, £75.60, C/N 403
 - 5.8. HMRC, PAYE, £74.60, C/N 404
 - 5.9. Income from Herefordshire Council, Refund of Lengthsman Scheme Oct-Dec 2015, £678.75
- 6. Village Reports –**
 - 6.1. Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED. The Annual Maintenance Plan for 2016-17 was ADOPTED. Clerk INSTRUCTED to action.
 - 6.2. Balfour Beatty briefing – The implications for future budgets were NOTED.
 - 6.3. Road defects/Potholes – The report in the Clerk's Information Sheet of issues that have been notified to Balfour Beatty was NOTED.
 - 6.4. Neighbourhood Development Plan – The report in the Clerk's Information Sheet was NOTED. The draft for Regulation 14 consultation was ADOPTED. Clerk INSTRUCTED to action when documents from Herefordshire Council are available.
 - 6.5. War Memorial – The report in the Clerk's Information Sheet was NOTED.
 - 6.6. Flytipping – The report in the Clerk's Information Sheet was NOTED. RESOLVED to purchase a notice to be sited on junction of C1072 and U90602, Clerk INSTRUCTED to get quote for polycarbon notice and add to next agenda.
 - 6.7. Tree Warden – The report in the Clerk's Information Sheet was NOTED. RESOLVED not to join Herefordshire Tree Warden Network. Clerk INSTRUCTED to contact parishioner and ascertain if still willing to be volunteer Tree Warden.
 - 6.8. Bonfire celebrations for HM The Queen – AGREED no action.
 - 6.9. WW1 Centenary Plans for Home Front consultation event – AGREED no attendance.
 - 6.10. Council Tax Grant – The implications of withdrawal of the grant on future budgets NOTED.

6.11. Parish website – The report in the Clerk’s Information Sheet was NOTED. Clerk INSTRUCTED to action and liaise with web-builder.

7. Planning Applications –

7.1. NOTED P152513/F, Land at Old Chapel, Brilley, HR3 6JR – Proposed replacement dwelling – Approved with conditions

8. Complaints Procedure – Document dated March 2016 ADOPTED and SIGNED.

9. Payment of proportion of Clerk’s SLCC membership – RESOLVED to pay £31.04, Clerk INSTRUCTED to action.

10. Email from Peterchurch Parish Council – AGREED no response required.

11. Resignation of Cllr White – Cllr White’s resignation was ACCEPTED. Thanks were given for his years of service to the Parish Council. Clerk INSTRUCTED to inform Herefordshire Council. Parishioner willing to be co-opted but casual vacancy has to be advertised. NOTED that Chairman willing to continue as Cllr until leaves parish at end of September.

12. Correspondence – The report in the Clerk’s Information Sheet was NOTED.

13. Matters for the next agenda or for Clerk’s action under delegated powers –

Next agenda:

- Co-option of Cllr
- Flytipping notice

Clerk’s delegated powers:

- Arrange extra PC meeting for planning application on Tuesday 5 April
- Letter of thanks to Richard Robertshaw.

14. Date of next meetings – Extra Ordinary Meeting on Tuesday 5 April at 19.30 and Annual Meeting of the Parish Council on Tuesday 17 May 2016, following the Annual Parish Meeting at 19.00.

This meeting was declared closed at 21.16.

SIGNED.....
(Chairman)

DATE.....