

BRILLEY PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on
Tuesday 12 July 2016 at 19.30 at Brilley Village Hall

Present: Cllrs Rocky Lloyd (Chairman), Roger Bayliss, Matt James and Adrian Chapman.

In Attendance: Parish Clerk Alison Sutton; 3 members of public.

- 1. Apologies for absence** – Cllr Christopher Holloway; Ward Councillor Clive Skelton.
- 2. Declarations of interest and written applications for dispensation** – None declared.
- 3. Minutes of previous meeting** – The minutes from 24 May and 17 June 2016 were ADOPTED and SIGNED.
- 4. Public Forum** –
 - 4.1. West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
 - 4.2. Ward Councillor – No report.
 - 4.3. Local residents – None.
- 5. Financial Procedures** – The balance in the account was NOTED as £13,032.08 as at 2/6/16. The following payments (excluding VAT) were AGREED:
 - 5.1. PG Watts, Lengthsman, £264, C/N 420
 - 5.2. Alison Sutton, Clerk's expenses, £134.36, C/N 418
 - 5.3. HMRC, PAYE, £79.80, C/N 419
- 6. Village Reports** –
 - 6.1. Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED. Implications of Lengthsman/P3 funding arrangements for 2017-18 were NOTED, Funding from Council required to access reduced amount from Herefordshire Council. AGREED to identify visibility splays on drive-round, Clerk INSTRUCTED to arrange Lengthsman to clear.
 - 6.2. Road defects/Potholes – The report in the Clerk's Information Sheet of issues that have been notified to Balfour Beatty was NOTED.
 - 6.3. Neighbourhood Development Plan – The report in the Clerk's Information Sheet was NOTED. The draft for Regulation 16 consultation was AGREED. Clerk INSTRUCTED to action.
 - 6.4. War Memorial – The report was NOTED: Faculty should be given in near future; Clerk INSTRUCTED to arrange meeting with Cllrs, Tom Smith, Gareth Pugh, Architect as soon as possible (at 10.00 on arranged day); Clerk INSTRUCTED to write article for Offa Tree News September edition to ask for public subscription to defray cost.
 - 6.5. Parish website – The report in the Clerk's Information Sheet was NOTED. Format for Parish Council section AGREED and Clerk INSTRUCTED to action.
 - 6.6. New Inn – The report was NOTED: No information received from Enforcement re action; Clerk INSTRUCTED to request Ward Cllr to follow-up for September.
- 7. Planning Applications** –
 - 7.1. NOTED P161433/RM, Cefn Farm, Brilley, HR3 6JN – Application for reserved matters following outline approval. (APP/W1850/W/15/3023061) (142612) for a proposed agricultural workers dwelling – Approved with conditions.
- 8. Herefordshire Council Budget Consultation for 2017** – AGREED Cllr Chapman will attend.
- 9. Increase in Clerk's salary** – The report in the Clerk's Information Sheet was NOTED.
- 10. Correspondence** – The report in the Clerk's Information Sheet was NOTED.

11. Matters for the next agenda or for Clerk's action under delegated powers –

Next agenda:

- New parish resources catalogue – Cllr Chapman obtain information, encourage adverts to fund, Council consider funding shortfall

Clerk's delegated powers:

- Arrange new signatory on bank account.

12. Date of next meeting – Tuesday 13 September 2016 at 19.30.

This meeting was declared closed at 20.25.

SIGNED.....
(Chairman)

DATE.....