

Brilley Parish Council

You are hereby summoned to attend a meeting of the Parish Council on
Tuesday 6 November 2018 at 19.30 in Brilley Village Hall

Agenda

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written applications for dispensation**
- 3. To adopt minutes of previous meetings – 11 September and 3 October**
- 4. Public Forum –**
 - 4.1. West Mercia Police – To note report in CIS
 - 4.2. Ward Councillor – To note report in CIS
 - 4.3. Local Residents – As per Standing Orders - At Chairman's discretion, up to 10 mins will be allocated for the public to make representations, ask questions & give evidence in respect of any item on the agenda. Maximum of 2 mins per person is allowed. Item is not for comment on parish council discussions or decisions. Issues raised will be in public minutes and may be videoed or recorded
- 5. Financial Procedures – To note financial position and consider the following payments and income against budget:**
 - 5.1. PG Watts, Lengthsman, £279 – Paid 3/10/18 under Clerk's delegated powers
 - 5.2. PG Watts, Lengthsman for October, £297
 - 5.3. HALC, Training, £120 (inc. £20 VAT)
 - 5.4. Second Life Products Wales Ltd, Memorial plaque, £96 (inc. £16 VAT)
 - 5.5. Alison Sutton, Clerk's contracted & extra hrs salary and expenses for October-November 2018, £542.94
 - 5.6. HMRC, PAYE paid on behalf of Clerk, £108.60
 - 5.7. Income from Herefordshire Council, Precept part 2, £5,500
- 6. To consider the draft Lengthsman schedule**
- 7. To consider recommendations from Financial Advisory Working Group re: Lengthsman, elections, salary, website and other expenses for budget; Financial Risk Assessment; Asset Register; delegated payments**
- 8. To consider draft budget and precept requirement for 2019-20 and letter to parishioners**
- 9. Parish Reports and Issues –**
 - 9.1. Lengthsman Scheme – To note report in CIS and consider work for Lengthsman and note defects identified on drive-round
 - 9.2. Caravan at Welshwood – To receive a report
 - 9.3. Request re Brilley War Memorial – To note report in CIS
 - 9.4. Donation to Village Hall for maintenance
 - 9.5. Arrangements for centennial Remembrance Day
- 10. Planning Applications –**
 - 10.1. P183480/L, Fern Hall, Whitney-on-Wye, HR3 6JP – Re-roof existing Fernhall Farm building and adjoining barn. Install new external door to rear (south) elevation with timber clad wall of adjoining barn
- 11. GDPR Work – To receive a report**
- 12. To receive report on Herefordshire Council PC Summit meeting**
- 13. To note dates for meetings in 2019**
- 14. To note correspondence – See CIS**
- 15. To raise matters for next agenda or for Clerk's action under delegated powers (no discussion)**
- 16. To note date of next meeting – Tuesday 15 January 2019 at 19.30**

Signed:

Alison Sutton, Brilley Parish Clerk

Date: