

BRILLEY PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on
Tuesday 16 January 2018 at 19.30 at Brilley Village Hall

Present: Cllrs Roger Bayliss (Chairman), Adrian Chapman, Neil Lewis and Chris Holloway.

In Attendance: Parish Clerk Alison Sutton; 4 members of public.

- 1. Apologies for absence** – Acting Ward Councillor Roger Phillips.
- 2. Co-option of new councillor** – 2 people put their names forward for co-option. After a secret vote, Alasdair Stevenson was CO-OPTED.
- 3. Declarations of interest and written applications for dispensation** – None.
- 4. Minutes of previous meeting** – The minutes from 7 November 2017 were ADOPTED and SIGNED.
- 5. Public Forum** –
 - 5.1. West Mercia Police – The report in the Clerk’s Information Sheet was NOTED.
 - 5.2. Ward Councillor – The report in the Clerk’s Information Sheet was NOTED.
 - 5.3. Local residents – None
- 6. Financial Procedures** – The balance in the account was NOTED as £17,938.07 as at 9/1/18. The following payments (excluding VAT) were AGREED and income NOTED:
 - 6.1. PG Watts, Lengthsman, £326.25, C/N 470 – Paid 15/12/17 under Clerk’s delegated powers
 - 6.2. PG Watts, Lengthsman, £195, C/N 471
 - 6.3. Alison Sutton, Clerk’s expenses, £67.50, C/N 472
 - 6.4. HMRC, PAYE paid on behalf of Clerk, £81.40, C/N 473
 - 6.5. Income from Herefordshire Council, Refund Lengthsman Q1 and Q2, £482.49
- 7. Village Reports** –
 - 7.1. Lengthsman Scheme – The report in the Clerk’s Information Sheet was NOTED. Clerk INSTRUCTED to email Lengthsman: continue with routine work; no salt bin survey in future; attend drive-round if available. Date for drive-round NOTED as Tuesday 20 February at 11.30.
 - 7.2. Update on C1072 work and site meeting – NOTED Locality Steward, Simon Hobbs Senior Accident Engineer and Cllr Chapman met: recent accident not something easily avoidable, signage not an issue, result of driver’s misfortune. Options: realign road, not possible; extend Armco metal barriers, cost £30-50,000, unaffordable; more reflective signs, now actioned. RESOLVED no further action can be taken, monitor situation.
 - 7.3. Allan Leonard Lewis VC Memorial Walk – The report in the Clerk’s Information Sheet was NOTED. Update: issue with permissive path still being addressed; funding will be found for information board at The Boat and pub will hold leaflets. Mr Pugh will send updated map to Clerk for distribution to Cllrs.
- 8. Planning Applications** – None.
- 9. Correspondence** – The report in the Clerk’s Information Sheet was NOTED.
- 10. Matters for the next agenda or for Clerk’s action under delegated powers** –

Next agenda:

 - Resources catalogue and GDPR

Clerk’s delegated powers:

 - Arrange extra meeting for planning.

11. Date of next meeting – Extra meeting on **Tuesday 30 January 2018 at 19.30 pm**. Next ordinary meeting Tuesday 6 March 2018 at 19.30.

This meeting was declared closed at 20.12.

SIGNED.....
(Roger Bayliss, Chairman)

DATE.....