

BRILLEY PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on
Tuesday 7 November 2017 at 19.30 at Brilley Village Hall

Present: Cllrs Roger Bayliss (Chairman), Adrian Chapman, Neil Lewis and Chris Holloway.

In Attendance: Parish Clerk Alison Sutton; 3 members of public.

- 1. Apologies for absence** – Acting Ward Councillor Roger Phillips. The resignation of Cllr Matt James with immediate effect NOTED.
- 2. Declarations of interest and written applications for dispensation** – None.
- 3. Minutes of previous meeting** – The minutes from 5 September 2017 were ADOPTED and SIGNED.
- 4. Public Forum** –
 - 4.1. West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
 - 4.2. Ward Councillor – The report in the Clerk's Information Sheet was NOTED.
 - 4.3. Local residents – Re item 6.3 – AL Lewis Memorial Trail being planned by Whitney to include points of interest in Brilley as well; Gareth Pugh and Alasdair Stevenson working with Whitney on Brilley part, aim to have open next autumn. Advice NOTED re using AL Lewis VC Memorial Fund to apply for Heritage Lottery grant.
Graffiti on footpath signs over Brilley Court farm, BE9, BE3, BE38 – Clerk INSTRUCTED to raise problem with Locality Steward.
C1072 due to be closed – Clerk INSTRUCTED to check closure date and put information on website.
Concern over accidents on C1072 dangerous bends by Brilley Court. Clerk INSTRUCTED to: contact Locality Steward and Senior Accident Investigation Engineer for Herefordshire Council – ask if extra signage, rumble strips or other safety measure possible; put on next agenda.
Re item 7.3 – NOTED applicant not removed mobile home, enforcement involved, applicant planning to resubmit.
- 5. Financial Procedures** – The balance in the account was NOTED as £18,621.11 as at 1/11/17. The following payments (excluding VAT) were AGREED and income NOTED:
 - 5.1 AL Lewis VC Memorial Fund, S137 donation, £250, C/N 462 – Agreed and paid 5/9/17 under Clerk's delegated powers
 - 5.2 Grant Thornton, Audit fee, £100, C/N 463 – Paid 14/9/17 under Clerk's delegated powers
 - 5.3 HALC, Training, £200, C/N 464 – Paid 17/10/17 under Clerk's delegated powers
 - 5.4 PG Watts, Lengthsman, £240, C/N 465 – Paid 17/10/17 under Clerk's delegated powers
 - 5.5 SLCC, Clerk's training, £76, C/N 466 – Paid 17/10/17 under Clerk's delegated powers
 - 5.6 PG Watts, Lengthsman, £240, C/N 467
 - 5.7 Alison Sutton, Clerk's expenses, £107.10, C/N 468
 - 5.8 HMRC, PAYE paid on behalf of Clerk, £81.40, C/N 469
 - 5.9 Income from Herefordshire, Precept part 2, £5,500
- 6. Village Reports** –
 - 6.1. Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED. NOTED water leak at 90608/90611 junction due for repair late January. Salt bin survey NOTED, no action.
 - 6.2. Road defects/Potholes – The report in the Clerk's Information Sheet was NOTED.
 - 6.3. Allen Leonard Lewis VC Memorial Walk – See 4.3 above.
- 7. Planning Applications** –
 - 7.1. P173948/AM, Amberslone Paddocks, Whitney-on-Wye, HR3 6JP – Proposed non-material amendment to planning permission ref 163826 Change from man-made Marley 'Eternit Thrutone' slated to second-hand natural Welsh slate – NOTED Approved.

- 7.2. NOTED P172440/FH, Pen Y Parc, Brilley, HR3 6JB – Proposed demolition of garage to enable two storey rear extension – Approved with conditions.
- 7.3. NOTED P172963/F, Land at Welshwood, Whitney-on-Wye, HR3 6JA – Proposed change of use from agriculture to tourism (Class C1), construction of two 3-bedroom barns, provision of six camping pitches and campsite facilities block – Application withdrawn.
- 7.4. NOTED P171021/F, Riverside Bungalow, Whitney-on-Wye, Hereford, HR3 6EU – Demolition of existing building and erection of new replacement dwellinghouse. Part of existing house to be retained until new build is finished – Approved with conditions.

8. Recommendations from Financial Advisory Working Group, draft budget and precept requirement for 2018-19 – RESOLVED to undertake following virements from Contingency expenditure line: £50 to Postage and Stationery line; £9 to Website line; £5 to Insurance line. AGREED to keep Lengthsman, salary and expenses budgets as this year. RESOLVED to adopt budget and precept requirement of £11,000 for 201-19, Clerk INSTRUCTED to action. Asset Register ADOPTED and signed.

9. Final consultation on changes to constituency boundaries – NOTED, no response.

10. New written dispensations guidance – NOTED.

11. Representation at HALC Conference and AGM – The report in the Clerk’s Information Sheet was NOTED. No representation apart from Clerk.

12. Representation at adopted NDP event – The report in the Clerk’s Information Sheet was NOTED. Clerk INSTRUCTED to contact Steering Group members re attending.

13. Dates for meetings in 2018 – The report in the Clerk’s Information Sheet was NOTED. AGREED as 16 January, 6 March, 8 May, 10 July, 11 September and 6 November.

14. Correspondence – The report in the Clerk’s Information Sheet was NOTED. Clerk INSTRUCTED to respond to invitation from North Herefordshire Conservative Association that council is non-political so unable to attend.

15. Matters for the next agenda or for Clerk’s action under delegated powers – Clerk’s delegated powers:

- Gypsy and Travellers’ Development Plan Document NOTED, no response
- Arrange for Casual Vacancy process.

16. Date of next meeting – Tuesday 16 January 2018 at 19.30.

This meeting was declared closed at 20.43.

SIGNED.....
(Roger Bayliss, Chairman)

DATE.....