

BRILLEY PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held on
Tuesday 5 September 2017 at 19.30 at Brilley Village Hall

Present: Cllrs Roger Bayliss (Chairman), Adrian Chapman, Neil Lewis, Chris Holloway (part) and Matt James (part).

In Attendance: Acting Ward Councillor Roger Phillips; Parish Clerk Alison Sutton; 16 members of public.

1. Apologies for absence – None.

2. Declarations of interest and written applications for dispensation – Cllr Neil Lewis DECLARED a Disclosable Pecuniary Interest in item 7.2 and left the meeting during this item.

3. Minutes of previous meetings – The minutes from 11 and 24 July 2017 were ADOPTED and SIGNED.

4. Public Forum –

- 4.1. West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
- 4.2. Ward Councillor – The report in the Clerk's Information Sheet was NOTED. Update: Roads for resurfacing need sending to Asset Team, Cllrs inform Clerk for emailing to Ward Cllr; letter re Broadband sent to households, please respond; public consultations on local health care with Clinical Commissioning Group, Kington Health Commission, Logan Jack Unit closed as no GP cover.
- 4.3. Local residents – Re item 7.2, points NOTED re proposal not to same standard as similar provision locally, no direct access, effect on residential amenity, highly visible as elevated location, not in keeping with landscape, Herefordshire Trail through site, agencies already objecting, greenfield not brownfield, non-conformity with NDP.

5. Financial Procedures – The balance in the account was NOTED as £16,685.79 as at 26/5/17. The following payments (excluding VAT) were AGREED and income NOTED. Conclusion of External Audit NOTED, no issues raised:

- 5.1 PG Watts, Lengthsman, £480, C/N 459
- 5.2 Alison Sutton, Clerk's expenses, £110.47, C/N 460
- 5.3 HMRC, PAYE paid on behalf of Clerk, £81.40, C/N 46

6. Village Reports –

- 6.1. Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED.
- 6.2. Road defects/Potholes – The report in the Clerk's Information Sheet of issues that have been notified to Balfour Beatty was NOTED.
- 6.3. Kington Health Commission – The report in the Clerk's Information sheet was NOTED.

7. Planning Applications –

- 7.1. P172440/FH, Pen Y Parc, Brilley, HR3 6JB – Proposed demolition of garage to enable two storey rear extension – RESOLVED to support.
- 7.2. P172963/F, Land at Welshwood, Whitney-on-Wye, HR3 6JA – Proposed change of use from agriculture to tourism (Class C1), construction of two 3-bedroom barns, provision of six camping pitches and campsite facilities block – RESOLVED to object on following grounds: electricity supply pole and line not on plans, danger to residents and site users; no reference to NDP and non-conformity with NDP; access; footpath across site; more cars likely than parking places; camping pods or pitches, unclear, but too small; no facilities for employees or equipment; proposed height of barns visually intrusive. Clerk INSTRUCTED to draft objection document for checking and submission.

- 7.3. NOTED P163486/F, Land adjacent New Inn, Brilley – (Retrospective) Retention of five holiday units of accommodation, associated wash/shower structures and toilets. Use of land for holiday/tourist purposes – Approved with conditions
- 7.4. NOTED P172132/F, The Old Stables, Whitney-on-Wye, HR3 6JA – Single storey rear extension – Approved with conditions

- 8. Response to Rights of Way Improvement Plan consultation** – AGREED Cllrs send comments to Clerk by end of September, Clerk INSTRUCTED to submit.
- 9. New Data Protection Law and implementation** – AGREED Cllr Chapman attend HALC training session with Clerk. Clerk INSTRUCTED to highlight at training that work such as this too much for small councils, ask for comment to go to NALC.
- 10. Part-payment for Clerk’s training** – AGREED £110, Clerk INSTRUCTED to obtain information on safeguarding responsibilities for parish.
- 11. Request for donation from Age UK** – RESOLVED no donation at present.
- 12. Request for donation to AL Lewis VC Memorial Fund** – RESOLVED to give grant of £250. RESOLVED to make virement of £150 from Contingency budget expenditure line to S137 budget expenditure line.
- 13. Correspondence** – The report in the Clerk’s Information Sheet was NOTED.
- 14. Matters for the next agenda or for Clerk’s action under delegated powers** – Clerk’s delegated powers:
 - Arrange extra Council meeting in October for Financial Advisory Working Group
 - Upload Clinical Commissioning Group events to website
 - Cllrs seminar – no delegates
 - Monitor printing.
- 15. Date of next meetings** – Next ordinary meeting Tuesday 7 November 2017 at 19.30. Extra ordinary meeting in October for finance Tuesday 17 October at 19.30.

This meeting was declared closed at 20.55.

SIGNED.....
(Roger Bayliss, Chairman)

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