

Brilley Parish Council

Notes of the Neighbourhood Development Plan Steering Group Meeting on
Thursday 24 November 2015 at 19.30 in Brilley Village Hall

Present: Roger Bayliss, Peter Davies, David Woolley, Chris Rice, Sherrill Cruz and Joseph Kendrick.

In attendance: Parish Clerk Alison Sutton.

1. **Apologies –** Gareth Pugh.
2. **Display pages for Community Consultation –**
Draft display pages considered. Need to consult on Vision, Objectives and amended Policies as well as the options for allocating a site and the Settlement Boundary.
Alison to make agreed amendments for next meeting.
3. **Response form for Community Consultation –**
Draft form agreed with minor amendment. Alison to amend for next meeting.
4. **Changes to Draft for Community Consultation –**
Various amendments/additions agreed. Alison to change Draft and bring printed copies for next meeting as well as circulate by email beforehand.
5. **Letter and arrangements for Community Consultation –**
Various changes made to the letter. Alison to amend for next meeting. Agreed will go by post outside settlement area. Consider delivery and encourage attendance to households within settlement. Need to check list of addresses next meeting.
Display boards for event: Joseph x6, Alison x3, Peter x3, Chris x2 + flipchart boards.
Chris, Peter, Sherrill, Joseph and Alison – all day. Dave and Roger and ?Gareth – evening.
Joseph will bring cakes. Alison arrange tea, coffee, milk, sugar, biscuits, squash.
Alison email PC to ensure attend.
6. **Next steps –**
Alison ask Claire to amend 'village' to 'settlement' in Report.
7. **Open forum –**
No comments made.
8. **Date of next meeting – Tuesday 15 December at 19.30.**

Alison Sutton – Parish Clerk
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