

Brilley Parish Council

Notes of the Neighbourhood Development Plan Steering Group Meeting on
Tuesday 21 October 2014 at 10.30 in Brilley Village Hall

Present: Roger Bayliss, Peter Davies, Chris Rice, Gareth Pugh and Joseph Kendrick.

In attendance: Parish Clerk Alison Sutton.

1. **Apologies and welcome to new members** – Apologies from Sherrill Cruz, David Woolley and Keith White.
2. **Options leaflet** – Amended and agreed. Needs map of main settlement area on back of the letter. Clerk will amend and send round later. Print copies to Gareth in Hereford on Thursday. Need 130 copies. Agreed need letter to local businesses that will not receive the consultation to encourage them to attend the Open Event. Clerk will draft letter and circulate. SG members to email names and addresses for businesses and landowners who don't live in the parish. Details for one person – Mervyn Thomas, Pontvan Fram, Newchurch, Powys.
3. **Consideration of first draft 2nd edit** – Lists and maps for appendices 4 (Village Hall and green encompassing the school site), St Mary's Church and churchyard) and 5 (Brilley Green Dingle, Brilley Green Chapel (Lower Chapel) graveyard) agreed. Maps centred on grid points 268 488, 272 488, 260 493, 263 497, scale 1:5000 plus map of parish. Various other points amended. Agreed pictures to go into text for certain policies to lighten text. Clerk arrange picture of Cwmau from Rocky Lloyd or website; picture of general landscape from Roger Withnell. Chris to get permission and get pictures for front and back cover and send digital versions to Clerk. Joseph to take picture of village entry sign and send to Clerk. Clerk to confirm with Claire what should be in Next Steps section. Clerk do next draft and send through asap.

Noted that when get to formal consultation, need copies of Final Draft in church and village hall and on website.
4. **Open event on Monday 3 November** – Chris will check number of houses from consultation delivery lists. Clerk will check number on electoral register and number of properties. Clerk will arrange to get event on the website
5. **Open forum** – No questions or comments.
6. **Date of next meeting** – Thursday 30 October at 19.30 in the Village Hall.

Alison Sutton – Parish Clerk
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