

Brilley Parish Council

Notes of the Neighbourhood Development Plan Steering Group Meeting on
Tuesday 15 December 2015 at 19.30 in Brilley Village Hall

Present: Roger Bayliss, Peter Davies, Gareth Pugh, Chris Rice, Sherrill Cruz and Joseph Kendrick.

In attendance: Parish Clerk Alison Sutton.

1. **Apologies** – David Woolley.
Final display pages for Community Consultation –
Agreed with 2 small amendments.
2. **Final response form for Community Consultation** –
Agreed.
3. **Final Draft for Community Consultation** –
Agreed changes from previous meeting. Copies given to all members to encourage familiarisation with the draft before the event.
4. **Confirm letter and arrangements for Community Consultation** –
Letter agreed. Alison to print and bring over addressed letters to Chris on 4.1.16 when PC agendas go up for hand distribution to houses within the SB by Chris, Sherrill and David. Rest of letters to be posted on 4.1.16.
Gareth attend from 12.30-5; Roger help set up, then evening.
Agreed set-up at 12.30.
5. **Next steps** –
Confirm in New Year that meeting not required on 12.1.16. ***Update: Alison happy not to have meeting as of 22.12.15***
6. **Open forum** –
No comments made.
7. **Date of next meeting** – **Tuesday 2 February at 19.00 with Claire attending**

Alison Sutton – Parish Clerk
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