

## **Brilley Parish Council**

Notes of the Neighbourhood Development Plan Steering Group Meeting on  
Tuesday 9 September 2014 at 18.00 in Brilley Village Hall

**Present:** Roger Bayliss, Keith White, Sherrill Cruz, Peter Davies, Chris Rice, Gareth Pugh and David Woolley

**In attendance:** Parish Clerk Alison Sutton, 1 member of the public

1. **Apologies and welcome to new members** – Apologies from Joseph Kendrick.
2. **Feedback from Kirkwells on draft themes, vision and objectives** – The draft report from the analysis was agreed.  
Draft themes for policies document was discussed in detail. Agreed on 5 themes – Facilities and Community Open Spaces; Housing; Natural and Built Environment; Infrastructure and Transport; Economy. Themes re Village School site need to note that will be used as car park and playground/outdoor sports recreational area.  
  
Clerk will finalise the report and amend the Themes for policies document.
3. **Structure and type of plan** – This was not discussed.
4. **Next steps** – The Clerk updated the SG on the current position about funding. The Clerk had been told to contact Localities in early September to apply for the rest of the grant. However, when she did so this week, she was told that all funds have now been allocated for the year. Brilley has been put on a waiting list for funds and we should hear after 20 September if we are successful. If not a further application should be possible in March for the next financial year.  
As a result of this, Kirkwells can put together the vision and themes document but cannot start drafting the plan. Claire will get this document to the Clerk for 1 October, ready for the meeting on 3 October. Clerk to see if other funding is possible.  
It was agreed that the community event planned for 3 November will go ahead. Even though it will probably not be possible to have this as part of the consultation on the draft plan, it has already been advertised and will now be an awareness-raising event to give the results of the questionnaire and information on the vision, objectives and themes.
5. **Open forum** – Issue of the banners on the New Inn was discussed – this would have to be raised with Herefordshire Council Enforcement Team. It was agreed that this would be referred to the Parish Council for action.  
The Clerk was requested to contact the Locality Steward about Public Rights of Way and arrange a meeting in the parish.
5. **Date of next meeting – Friday 3 October** – Meeting on 16 September is cancelled.

Alison Sutton – Parish Clerk  
7 John Davies Place, Westcroft, Leominster, Herefordshire HR6 8JD  
Tel: 07789 322771. Email: [brilleypc@gmail.com](mailto:brilleypc@gmail.com)