

Brilley Parish Council

Notes of the Neighbourhood Development Plan Steering Group Meeting on
Tuesday 3 February 2015 at 19.30 in Brilley Village Hall

Present: Roger Bayliss, Peter Davies, Chris Rice, David Woolley, Gareth Pugh and Joseph Kendrick.

In attendance: Parish Clerk Alison Sutton and Claire Parker from Kirkwells

1. **Apologies** – Keith White and Sherrill Cruz

2. **Comments/objections to Regulation 14 consultation** –

The comments/objections that had been received were discussed and noted.

3. **Response to comments/objections and changes to Draft** –

At Claire's suggestion the following responses were agreed:

BR14/5 (West Mercia Police) – no change as pre-application process relevant to Herefordshire not NDP

BR14/6 (Natural England) – p4-5 2 new paras; BR2 text change; other comments no change

As no comments received from Herefordshire Council, agreed that this should be noted in Consultation Statement.

Update – Comments from HC received on 5 February. After discussion with Claire, responses agreed by Clerk and circulated to Steering Group members for final comment.

Responses to HC agreed as follows:

BR14/7 – add sentence to 7.18; BR5 change wording; BR12 change wording; BR3 add settlement area map.

Changes to Draft agreed as follows:

Remove executive summary and How to Comment sections. Appendix 3 and 4 – remove and put in Consultation Statement. Change Process diagram in 4.1. BR2, BR5 and BR12 – reword in line with Consultation response. BR3 – add settlement area map. Add 2 extra paras to section 2 and a sentence to 7.18 in line with Consultation responses.

4. **Open forum** –

Confirmed arrangements for Submission – Clerk will submit Consultation Statement, Basic Conditions Statement and Submission Draft to HC once agreed by PC on Tuesday 10 February. All 3 documents then to be put on website. Claire recommends keeping the website as NDP until after NDP adopted.

5. **Date of next meeting** – Tuesday 10 February 2015 at 19.30, Extra Parish Council meeting to accept Final Draft for Regulation 16 Submission

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