

Minutes of Brilley Parish Council

Held Tuesday 9th September 2013 7.30pm at Brilley Village Hall

Present: Cllr Peter Bufton (Chairman) Cllr Rocky Lloyd, Cllr Roger Baylis & Cllr K White

In attendance Kath Greenow- Acting Clerk (HALC) & 5 parishioners and Ward Cllr Hope

1. **apologies for absence received** from Cllr Joan Bufton
2. **Declarations of interest on and consider dispensation requests** - Non pecuniary interest declared by Cllr White as a member of the village hall committee
3. **RESOLVED:** to agree and sign minutes of Parish Council meeting 09/07/2013
4. No report form ward Cllr Hope given
5. Public forum: members of the public may raise subjects/issues they wish to bring to the attention of the parish council (please note that decisions cannot be made at this meeting on items not on the agenda)

Pot holes needing attention at Green Lane ,a question was asked about speed limit near Brimny close Cllr Hope would contact Balfour Beatty traffic manager asking him to come out and visit the area concerned .

6. Clerks report. Concerns raised by the acting clerk concerning HMRC and PAYE as no record of how PAYE had been worked out by the previous clerk could be found on file, concerns were also raised with regard to online submissions via RTI as no information on file relating to have been made to HMRC .
7. Discussion took place with regard to the options paper concerning Brilley School site. It was **RESOLVED** to defer options paper and incorporated a 4th option to the options paper to look at viability of the Parish Council could becoming trustees of the current Brilley School Charity, or following the merger scheme, of the village hall charity .A Meeting to be set up by the acting clerk with school charity trustees and Parish Councillors & HALC to look at options paper and receive advice from HALC.
RESOLVED: that after the meeting had taken place an extra ordinary meeting could take place to consider advice given by HALC.
8. **RESOLVED:** Clerk to seek clarification of ownership of the Brilley School Memorial
9. **RESOLVED:** Clerk to write to the church to seek permission from the church with regard to the refurbishment of the war memorial sited within Brilley churchyard and seek grant funding available along with 3 quotes from suitably qualified contractor.
10. **Lengthsman work: RESOLVED:** lengthsman to continue with maintaining verges, ditches as appropriate.
11. **Finance:**
 - 11.1 **RESOLVED:** To approve and adopt amended year end accounts to 31st March 2013
 - 11.2 **RESOLVED:** To approve and end of year (31st March 2013) Annual return for sending to Grant Thornton External Auditors.

11.3 **RESOLVED** no amendments to the current insurance cover adequate for the Parish Council policy

11.4 **RESOLVED:** to agree to pay HALC to attend to HMRC PAYE until a new clerk is appointed

11.5 Bank balance noted as £ £6224.20

11.6 **RESOLVED:** To pay

K Greenow (Acting Clerk reimbursement of postage) £1.60

Wilder Ecology –Bat Survey £450.00

P Watts Lengthsman

Invoice 039 £177.00

Invoice 040 £180.00

Invoice 041 £ 189.00

Total £546.00

RESOLVED that a letter is sent to Nat West to request further Parish Council statements to be sent to HALC until further notice .

12. No Planning applications received

13. Correspondence received since last meeting note

14 . Dates for Scheduled Parish Council meetings are Bi Monthly and will take place on the second Tuesday in the month 15.Matters raised for placing on the next meeting's agenda (No discussion)

Neighbourhood Planning

15. Next Parish Council Meeting 12/11/2013

Signed

Dated.....