

CLERK'S INFORMATION SHEET FOR  
BRILLEY PARISH COUNCIL MEETING ON 11 NOVEMBER 2014

4.1 Your team: PC 3911 Jo ELLIS Mobile 07977 098394, PCSO 6115 Dick ALLFORD Mobile 07968 462523, PCSO 40067 David BODEN Mobile 07970 176814

Our October Priority:

You said your priority was:	Anti social behaviour of youths in vehicles around Shobdon Airfield.
Date set:	September 2014
We did:	<ul style="list-style-type: none"> <li>• High visibility patrols</li> <li>• Request the community to keep reporting.</li> <li>• Report for any offences found.</li> </ul>

Kington:

During the month of September offenders unknown have entered into Kington allotment site and removed a large number of vegetables from various plots.

Enquires ongoing.

Eardisley:

Persons unknown have gained access into Eardisley school grounds and stolen lead flashings from the roof of the school.



**101** to talk to your local SNT or report a crime.



kw.snt@westmercia.pnn.police.uk



www.westmercia.police.uk



@NHfdShireCops

Only call 999 in an emergency, when a crime is in progress or life is in danger

4.2 Ward Councillor – report not received before meeting

6.1 Lengthsman –

	Tour of entire site checking on state and content of grit bins, clearing vegetation round bins to facilitate access and dealing with any problems. Report submitted on 23 <sup>rd</sup> October 2014. Further notes as follows:-
90614	The very poor section of road NW of 90612 has been patch repaired. Also 90614 to E. boundary.
90613	'Blown' patch repairs have been carried out on entire length.
90611	Road surface still in very poor condition between 90608 and Old Chapel. This is the only road in the parish that hasn't been repaired. It is also on of those in the worst condition.
90612	Patch repaired from C1072 to just west of C1073
90605	Post for Give Way sign at Rhydspence junction is still leaning at substantial angle.
90600	With the exception of 2 very short lengths (one just N. of the S. boundary and the other approx. halfway between Pen-y-Van and the W. boundary), the entire length has been re-surfaced over the full width. Also ditches have been dug out and culvert ends exposed.
90604	Recent repairs, and the surrounding areas, are breaking up in the vicinity of 90605 junction.
90602	Recent repairs, particularly just east of 'The Bush Farm' are breaking up. The very poor area just E. of the W. boundary has still not been repaired.
90600	General maintenance.
	Compiling and sending grit bin survey report.
90611	General maintenance: Uncovered gully grating and cleared mud and debris at 90608 junction. Cut access to and cleared entrances and outfalls of culverts.
C1073	S. boundary to 'Three Hollies': General maintenance. Mainly cutting back hedges to gain access to gullies and clearing debris from gully gratings.

6.2 Road and drainage defects to be reported to BB –  
Repairs needed to 90611, 90604, 90602. Fix post properly on 90605

6.3 Clerk had discussion with Roger Withnell as follows:  
Requirements

a. A new website for the Neighbourhood Development Plan (NDP) rather than pages on [Brilley.co.uk](http://Brilley.co.uk). This is needed for about six months.

b. A replacement website for [Brilley.co.uk](http://Brilley.co.uk). The platform on which the current site is built will no longer be available after the end of 2016.

## 2. Proposal

a. I would build a new website for the NDP on Microsoft's SharePoint platform and show you how to administer it free of charge. The annual licence fee for SharePoint would be £24.00 (Microsoft's fee – no margin added). A [.org.uk](http://.org.uk) domain name would cost £5.00 per annum.

b. When the SharePoint platform is no longer required for NDP, move all the information from the current [Brilley.co.uk](http://Brilley.co.uk) site onto it. This would be an opportunity to re-design the site and its Site Map (the relationship between all the pages of the site). With input from the parish, I would design and build the new [Brilley.co.uk](http://Brilley.co.uk) site free of charge and train people in how to administer it so that they can upload and manage the content. The annual licence fee for the new [Brilley.co.uk](http://Brilley.co.uk) would be £100.00 per annum (as it is now), including the SharePoint licence, and £6.00 per annum for the [Brilley.co.uk](http://Brilley.co.uk) domain name.

If you would like to proceed, once you have approval for the NDP SharePoint licence and its domain name, I could set up the site and show you how to administer it within the following two weeks.

9. 2 quotes received by 31.10.14. Date for Tender submission extended to 5.11.14
10. 13 January, 10 March, 12 May, 14 July, 8 September, 10 November 2015
11. To allow payments for school demolition to be put in accounts as S137 grants, need to move funds from Contingency line to S137 line
12. Recommendation from HALC is that precept increase should be consulted on before adoption. Draft report for parish magazine will be agreed at meeting
13. During NDP consultation in August, concern expressed about development of holiday accommodation and banners at New Inn. Steering Group have asked the PC to consider referring this matter to Herefordshire Council
14. New Code of Conduct separately circulated
15. If phone itself removed, possibility of adopting the phone box for £1 to keep as a feature within the village
17. Correspondence – received as follows:
  - From HC – September and October funding update
  - From HC – Community Speedwatch information – previously circulated
  - From HALC – Information Corner and legal briefings on Predetermination, Meetings of parish meetings, Registered land, The Bribery Act
  - From BB – September update and Parish Briefing
  - From Cllr Roger Phillips – email re Kington GP surgery
  - From HC – Code of Conduct presentation – circulated previously
  - From HC – Keep Herefordshire Warm information
  - From HALC – Wise Owl Training programme – circulated previously
  - From BB – Sandbag order form
  - From HC – Adopted Code of Conduct query
  - From Safer Hereford team – October update
  - From HC – New Lengthsman scheme – circulated previously
  - From BB – Community Self-help Arrangements for winter – circulated previously
  - From HALC – note of AGM
  - From HC – Draft licensing policies
  - From HALC – Information Corner October
  - From Clerks and Councils Direct – November issue
  - From HC – closure of public phone boxes – including Brilley