

BRILLEY PARISH COUNCIL

Minutes of the Extra Parish Meeting held on
Tuesday 17th June 2014 at 7.30 pm at Brilley Village Hall

Present: Cllr Peter Bufton (Chair)

In Attendance: 22 members of the public; Parish Clerk Alison Sutton; Lynda Wilcox

- 1. Welcome from the Chairman** – Cllr Bufton welcomed the public and explained that the meeting was to recruit the Steering Group for the Neighbourhood Development Plan
- 2. Presentation – Taking forward the Brilley Neighbourhood Development Plan – by Lynda Wilcox, Chief Executive of Herefordshire Association of Local Councils**

Lynda explained that a Neighbourhood Development Plan (NDP) is the most important thing a Parish Council (PC) can do and in Herefordshire it is only PCs that can. The PC takes the lead and applies for the grant. It is the first time that a PC can make law. When the plan is adopted by Herefordshire Council as planning law, any new application to build will have to be judged against the NDP, not just Herefordshire Council planning requirements and the National Planning Policy Framework.

The NDP defines where development in the parish will be in future. If an NDP is not written, then there is no local control of where development is and a developer may want to build in future. The NDP can define where and what type of development, open spaces or amenities there are in the parish. The Core Strategy of Herefordshire Council places Brilley on the small villages list, which means that development should be for people with local connections and affordable housing. The indicative target number of houses for the parish is 12% of the number of houses in the settlement area. Affordable housing is designed for young people and older people who want to downsize. New dwellings could include barn conversions. The lack of infrastructure – sewage, road access, mobile phone access etc – can be addressed in the NDP as criteria that have to be met for future development.

The Neighbourhood Development process starts with a draft plan which is consulted on for 6 weeks within the whole parish; the plan is then revised in line with the consultation response; then it is submitted to Herefordshire Council with 2 other major documents to support it; there is a further consultation phase for 6 weeks; then the plan goes to an Independent Examiner for any further amendments; the final stage is a local referendum of all those on the electoral register in the parish. The NDP will not be adopted by Herefordshire Council until their Core Strategy is adopted, probably in March 2015. Use a streamlined process without a questionnaire, Steering Group just get ideas together and ask Kirkwells, the planning consultants that are recommended, to draft the plan. Consult on a document rather than lots of questions.

Funding goes to PC and it is the Steering Group of the PC. The Clerk authorises expenditure, with delegated power to get things paid between meetings if needed. Herefordshire Council gets funding to support the NDP process.

- 3. Recruitment of Steering Group Members** – 14 members of the public expressed an interest in being part of the Steering Group with Cllrs Bayliss and White.
- 4. Date for Steering Group Meeting** – Tuesday 15 July at 7.30 pm

This meeting was declared closed at 9.15 pm.

SIGNED.....
Peter Bufton (Chairman)

DATE.....