

BRILLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Tuesday 11 November 2014 at 7.30 pm at Brilley Village Hall

Present: Cllrs Peter Bufton, Roger Bayliss, Keith White, Christopher Holloway and Rocky Lloyd.

In Attendance: Parish Clerk Alison Sutton and Ward Councillor John Hope.

1. Apologies of absence – None.

2. To receive declarations of interest and written applications for dispensation – None.

3. To adopt the minutes of the last meetings – 9 September and 3 October 2014. These were ADOPTED and signed.

4. Public Forum –

- 4.1 West Mercia Police – The report in the Clerk's Information Sheet was NOTED
- 4.2 Ward Councillor Hope – Information on the Enterprise Zone and Public Rights of Way was NOTED
- 4.3 Local residents – NOTED that the demolition of the school is now in progress.

5. Financial Procedures – The account balance of £13,114.79 on 8/10/14 was NOTED. It was RESOLVED to move £475 from Election budget line to Contingency budget line. The following payments (excluding VAT) were AGREED and income NOTED:

- 5.1. PG Watts, Lengthsman, £205.88, C/N 344, paid 3/10/14 under Clerk's delegated powers
- 5.2. Alison Sutton, Clerk's expenses, £260.70, C/N 345
- 5.3. HMRC, PAYE, £73, C/N 346
- 5.4. PG Watts, Lengthsman, £205.88, C/N 347
- 5.5. Kirkwells, NDP Consultation, £3,300, C/N 348
- 5.6. Brilley Village Hall, NDP meetings charge, £125, C/N 349
- 5.7. Receipt of Precept part 2 from Herefordshire Council, £3,250
- 5.8. Receipt of 2nd NDP grant from Localities, £3,240.

6. Parish Reports –

- 6.1. Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED
- 6.2. Road Defects/Potholes – The report of defects in the Clerk's Information Sheet was NOTED. It was RESOLVED that the Clerk should report these defects to Balfour Beatty
- 6.3. Website issues – The report in the Clerk's Information Sheet was NOTED. It was RESOLVED to pay for a separate website for the Neighbourhood Development Plan consultation process. Clerk INSTRUCTED to contact Roger Withnell.

7. Neighbourhood Development Plan (NDP) –

- 7.1 The work undertaken by the NDP Steering Group was NOTED. Once the Draft Plan is finalised following the NDP meeting on 13/11/14, Clerk INSTRUCTED to send to all Councillors with paper copies for Roger Bayliss and Christopher Holloway.

8. Planning Applications –

- 8.1 P143018/FH Rose Cottage, Little Merthyr, Brilley – Proposed increase in roofline by 700mm to eastern aspect of the house to allow for an extension and alterations. RESOLVED to support the application
- 8.2 NOTED that P142351/HN Brook Cottage, Whitney-on-Wye – Oak framed conservatory has been withdrawn
- 8.3 NOTED that P142612/O Cefn Farm, Brilley – Proposed erection of an agricultural workers dwelling has been refused.

9. War Memorial –

- 9.1 Review of 2 Tenders submitted for repair of War Memorial. One detailed, including an alternative tender and one without any detail. Large difference in price. After consideration it was AGREED that further information was required from Hudson Stonework to be able to assess properly. Clerk INSTRUCTED to contact and ask for details of work but including points about cleaning and rebuilding of the core noted by Elliott Ryder Conservation. Clerk INSTRUCTED to contact Elliott Ryder and find out if cost can be reduced if volunteers do clearing up and reseeded of grass. Clerk INSTRUCTED to send Elliott Ryder website address to Councillors and to arrange meeting of Parish Council with Parochial Church Council, at 18.30 on 16 December if possible to discuss how shortfall in funding can be raised. AGREED that will miss deadline of 31 December to submit grant and will have to wait for 31 March 2015 funding round.

10. Dates of meetings in 2015 – Dates in the Clerk's Information Sheet NOTED as 13 January, 10 March, 12 May, 14 July, 8 September, 10 November.

11. Movement of funds from Contingency budget line to S137 line and review of Asset Register and Risk Assessment – RESOLVED to move £353.71 from Contingency budget line to S137 line. Reviewed Asset Register and Risk Assessment ADOPTED and signed.

12. Budget and Precept requirement for 2015-16 and consultation – NOTED recommendation of the Financial Advisory Working Party for draft budget and increase in precept to £9,000 with a Contingency of £2,500. Clerk INSTRUCTED to send agreed explanation of precept and budget to Offa Tree News for publication in December edition to get public response to increase.

13. Referral of planning matter to Herefordshire Council – Report in Clerk's Information Sheet NOTED. Clerk INSTRUCTED to contact Enforcement Officer about concerns relating to possible lack of necessary planning permission and risk of pollution of the water supply at the New Inn.

14. Herefordshire Council's Code of Conduct – 2012 Code previously circulated was ADOPTED and signed.

15. Response to closure of phone box in Brilley – Clerk INSTRUCTED to contact Herefordshire Council and state that the Parish Council wishes the telephone box and telephone line to be retained until the mobile phone signal is improved in this area, as the phone box is important for emergency use.

16. Response to Cllr Roger Phillips – Email from Cllr Phillips about closure of Eardisley doctor's surgery NOTED. Clerk INSTRUCTED to email and thank Cllr Phillips for his work to keep the surgery and note the continuing support from Brilley for the practice in Kington.

17. Correspondence – Correspondence in Clerk's Information Sheet was NOTED

18. Matters for the next agenda – War Memorial; state of the roads; Neighbourhood Development Plan.

19. Date of next meetings – 25 November 2014 at 18.30 to adopt the NDP, 16 December at 19.00 to finalise the budget and precept and 13 January at 19.30 were NOTED.

This meeting was declared closed at 21.16.

SIGNED.....
Peter Bufton (Chairman)

DATE.....