

## BRILLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on  
Tuesday 8 July 2014 at 7.30 pm at Brilley Village Hall

**Present:** Cllrs Peter Bufton, Roger Bayliss, Keith White and Rocky Lloyd

**In Attendance:** Parish Clerk Alison Sutton and 5 members of the public

- 1. Apologies of absence – None**
- 2. To receive declarations of interest and written applications for dispensation – None**
- 3. To adopt the minutes of the last meeting – 20 May 2014.** These were ADOPTED and signed
- 4. Public Forum –**
  - 4.1 West Mercia Police – No report
  - 4.2 Ward Councillor Hope – No report
  - 4.3 Local residents – No discussion
- 5. To confirm co-option of Replacement Councillor –** Christopher Holloway was CO-OPTED and ACCEPTED the Office of Councillor. Clerk INSTRUCTED to notify Herefordshire Council. Cllr Holloway was welcomed to the Council
- 6. Financial Procedures –** The account balance was £5,579.67 on 30/5/14. The following payments (excluding VAT) were AGREED and income NOTED:
  - 6.1. PG Watts, Lengthsman fees, £215.63, C/N 329 – paid 20/5/14 under Clerk's devolved powers
  - 6.2. PG Watts, Lengthsman fees, £226.13, C/N 331
  - 6.3. Alison Sutton, Clerk's extra hours and expenses, £54.19, C/N 332
  - 6.4. HMRC, PAYE, £79.80, C/N 333
  - 6.5. Received from NALC, Clerk's training bursary, £100
  - 6.6. Received from Herefordshire Council, Lengthsman scheme payment, £2,487
- 7. Village Reports –**
  - 7.1. Lengthsman Scheme – The report in the Clerk's Information Sheet July 2014 was NOTED
  - 7.2. Road Defects/Potholes – The report of defects in the Clerk's Information Sheet July 2014 was NOTED. It was RESOLVED that the Clerk should report these defects to Balfour Beatty, and also report Brunley Close off C1072 needing resurfacing, culvert on boundary of Summerpool on C1072 blocked 300m north of C1073 junction, large pothole in Holborn Lane 90614 to be highlighted red classification for repair within 24 hours. The Clerk was INSTRUCTED to find out when the verge cutting is due to be done
- 8. Neighbourhood Development Plan –**
  - 8.1 The minutes of the Extra Parish Meeting on Tuesday 17 June were ADOPTED
  - 8.2 The members of and dates for the Steering Group were NOTED
  - 8.3 The Terms of Reference for the Steering Group were ADOPTED. It was agreed that Cllrs White and Bayliss will act as Co-Chairs and a Vice Chairman will be elected
- 9. Planning Applications –**
  - 9.1 P141467/F – Bailey Maerdy Farm, Whitney-on-Wye, HR3 6HQ. Proposed steel portal framed agricultural building. This application was SUPPORTED
- 10. School site –** It was noted that a meeting with members of the Village School and Village Hall charities is to take place on Sunday 13 July

**11. War Memorial** – It was NOTED that a Pre-Application form for a grant has been submitted but a reply will take some time. Gareth Pugh offered to approach companies to obtain quotes to undertake the repair and liaise with the Clerk. This offer was gratefully ACCEPTED

**12. Herefordshire Council Budget Consultation** – 24 July 2014 – AGREED no representation

**13. Speed survey** – The cost of £373.63 for a speed survey was NOTED. The area to be surveyed would be outside the village hall and Brunley Close on C1072. The Clerk was INSTRUCTED to obtain further information on what criteria on a speed survey leads to a speed limit being put in place and whether the number of entrances onto the road affect the criteria

**14. Donation to Hay and District Dial-a-Ride** – It was RESOLVED to give a donation of £25. The Clerk INSTRUCTED to add this to September agenda for payment. Movement of £25 from Election budget line to S137 grants and donations budget line was ADOPTED

**15. Correspondence** – Correspondence in Clerk's Information Sheet July 2014 was NOTED

**16. Matters for the next agenda** – School site; War Memorial; state of the roads; Neighbourhood Development Plan

**17. Date of next meeting** – 9 September 2014 was NOTED

This meeting was declared closed at 8.34 pm.

**SIGNED**.....  
Peter Bufton (Chairman)

**DATE**.....