

BRILLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Tuesday 9 September 2014 at 7.30 pm at Brilley Village Hall

Present: Cllrs Peter Bufton, Roger Bayliss, Keith White, Christopher Holloway and Rocky Lloyd

In Attendance: Parish Clerk Alison Sutton, Ward Councillor John Hope and 1 member of the public

1. Apologies of absence – None

2. To receive declarations of interest and written applications for dispensation – None

3. To adopt the minutes of the last meetings – 8 July and 4 August 2014. These were ADOPTED and signed

4. Public Forum –

- 4.1 West Mercia Police – The report in the Clerk's Information Sheet was NOTED
- 4.2 Ward Councillor Hope – NOTED that majority of street lights will be dimmed by 20% during 22.00-24.00 hrs and by 50% during 00.00-05.30 hrs, to save money and reduce CO2 emissions. NOTED change to refuse collection, collection every week of alternate black and green bins; if no green bin, up to 4 black bags will be collected the week black bins are emptied. Question about verge cutting, NOTED that it should be taking place shortly. Ward Cllr REQUESTED to pass on concerns about lack of management of Balfour Beatty, following previous lack of management of Amey
- 4.3 Local residents – NOTED that merger of Village Hall and Village School Charities is nearly complete, waiting for approval from Charities Commission. Insurance for demolition will be covered by the demolition company and taken on by new charity when demolition commences. NOTED request from Monday Club that Parish Council arrange a joint visit from the local police to discuss security with the club and Council. AGREED Cllr Lloyd will arrange and liaise

5. Financial Procedures – The account balance was £7,054.17 on 8/8/14. It was RESOLVED to move £475 from Election budget line to Contingency budget line. The following payments (excluding VAT) were AGREED and income NOTED:

- 5.1. Hay and District Dial-a-Ride, S137 donation, £25, C/N 337
- 5.2. Hook Mason Ltd, War memorial report, £295, C/N 338
- 5.3. Kirkwells, NDP Consultation, £1,100, C/N 339
- 5.4. Alison Sutton, Clerk's expenses, £66.72, C/N 340
- 5.5. HMRC, PAYE, £73, C/N 341
- 5.6. PG Watts, Lengthsman, £195.75, C/N 342

6. Parish Reports –

- 6.1. Lengthsman Scheme – The report in the Clerk's Information Sheet September 2014 was NOTED
- 6.2. Road Defects/Potholes – The report of defects in the Clerk's Information Sheet September 2014 was NOTED. It was RESOLVED that the Clerk should report these defects to Balfour Beatty

7. Neighbourhood Development Plan (NDP) –

- 7.1 The work undertaken by the NDP Steering Group was NOTED and the members were thanked for their hard work. The current funding situation was NOTED and it was AGREED that the draft NDP will not be commissioned from Kirkwells until further funding is obtained. It was NOTED that the Community Event will take place on Monday 3 November, 11.30-20.00 hrs, to raise awareness and update the community about the NDP

8. Planning Applications –

- 8.1 It was NOTED that it had been determined that P142351/HN Brook Cottage, Whitney-on-Wye, HR3 6HH needs planning permission for a larger home extension of an oak framed conservatory and a side extension
- 8.2 It was NOTED that it had been determined that P141795/V Certificate of Lawfulness Rose Cottage, Whitney-on-Wye, HR3 6JD was not approved, planning permission required
- 8.3 It was NOTED that P141939/FH Knapp Cottage, Brilley, HR3 6JD, 3-bay garage has been approved

9. External audit of Annual Return – This was NOTED

10. War Memorial – The report from Hook Mason Architects was NOTED. The cost of up to £550 plus VAT for Hook Mason to prepare the Schedule of Works was NOTED. It was RESOLVED that this should be commissioned as application for a grant to undertake the work and Faculty Approval from the Diocese of Hereford cannot be obtained without the Schedule. Clerk INSTRUCTED to commission Hook Mason. It was RESOLVED to move £190 from Training budget line to Contingency budget line to help defray cost. Clerk INSTRUCTED to apply for grant and Faculty as soon as possible

11. Speed survey – The report in the Clerk’s Information Sheet was NOTED. As there is no guarantee and it seems unlikely that a speed survey would lead to a reduction in the speed limit being imposed, it was RESOLVED that this survey would not be commissioned. RESOLVED to consider cost of placement of further road signs in budget next year

12. Correspondence – Correspondence in Clerk’s Information Sheet September 2014 was NOTED

13. Matters for the next agenda – School site; War Memorial; state of the roads; Neighbourhood Development Plan: Monday Club meeting

14. Date of next meeting – 11 November 2014 was NOTED

This meeting was declared closed at 8.45 pm.

SIGNED.....

Peter Bufton (Chairman)

DATE.....