

**BRILLEY PARISH COUNCIL**

Minutes of the ordinary meeting of the Parish Council held on  
Tuesday 14 July 2015 at 19.30 at Brilley Village Hall

**Present:** Cllrs Rocky Lloyd (Chairman), Roger Bayliss, Keith White and Christopher Holloway.

**In Attendance:** Parish Clerk Alison Sutton; Ward Cllr Clive Skelton; 2 members of public.

- 1. Apologies of absence** – Cllr Matt James.
- 2. Declarations of interest and written applications for dispensation** – None.
- 3. Minutes of previous meetings** – The minutes from 19 May and 23 June 2015 were ADOPTED and SIGNED.
- 4. Public Forum** –
  - 4.1 Discussion of War Memorial Repair with Tom Smith – Quote for £2,500 is full fee, including materials. NOTED that need Faculty from Diocese and probably an application for a grant from the War Memorials Trust. Clerk INSTRUCTED to contact diocese and Trust.
  - 4.2 West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
  - 4.3 Ward Councillor – The report in the Clerk's Information Sheet was NOTED. Ward Cllr REQUESTED to ask for smaller tractors to be used for verge/grass cutting in the parish, so that areas are not missed.
  - 4.4 Local residents – Request that the War Memorial be retained.
- 5. Financial Procedures** – The following payments (excluding VAT) were AGREED and income NOTED:
  - 5.1. PG Watts, Lengthsman, £195, C/N 374 – paid 7/6/15 under Clerk's devolved powers
  - 5.2. Alison Sutton, Clerk's expenses, £120.74, C/N 377
  - 5.3. HMRC, PAYE, £74.60, C/N 378
  - 5.4. Income from HMRC, VAT repayment, £1,316.28.
- 6. Village Reports** –
  - 6.1 Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED. Possible dates for quarterly drive-round NOTED. Clerk INSTRUCTED to confirm date and inform Cllr Bayliss. AGREED that Ward Cllr Skelton will also attend if possible.
  - 6.2 Road defects/Potholes – The report of issues in the Clerk's Information Sheet that have been notified to Balfour Beatty was NOTED. Issue of problems reporting defects online NOTED and Ward Cllr Skelton asked to highlight.
  - 6.3 Enforcement issue – NOTED that landowner is working with an agent to apply for retrospective permission for structures at New Inn.
  - 6.4 Update on Victoria Cross recipient Leonard Lewis – NOTED that Leonard Lewis was born in Whitney before moving to Brilley. Main commemoration will be in Whitney but Brilley will be involved.
- 7. New Code of Conduct 2015** – The Code of Conduct was ADOPTED and signed.
- 8. Neighbourhood Development Plan (NDP)** –
  - 8.1 The report in the Clerk's Information Sheet was NOTED. Date of the meeting with Karla Johnson on Thursday 13 August was NOTED. Cllr White RESIGNED from the Steering Group with immediate effect.
- 9. Planning Applications** – None received.

- 10. War memorial** – Clerk INSTRUCTED to send letter to Parochial Church Council to ask for donation and to apply for Faculty from diocese. Clerk INSTRUCTED to check when a grant can be applied for, whether before or after Faculty obtained.
- 11. Request for donation for Citizens Advice Bureau** – RESOLVED to give £50 and Clerk INSTRUCTED to raise cheque under devolved powers.
- 12. Delegated powers for Clerk to action items** – Report in Clerk’s Information Sheet NOTED. RESOLVED to grant delegated powers for Clerk to action reporting of defects and similar actions between meetings.
- 13. Correspondence** – The report in the Clerk’s Information Sheet was NOTED.
- 14. Matters for the next agenda or for Clerk’s action under delegated powers** –  
Next agenda – New Cllr as Cllr White wishes to resign.  
Clerk’s delegated powers – Change date of September meeting to Thursday 24 September.
- 15. Date of next meeting** – Thursday 24 September at 19.30 was NOTED.

This meeting was declared closed at 21.09.

**SIGNED**.....  
Rocky Lloyd (Chairman)

**DATE**.....