

BRILLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Tuesday 13 January 2015 at 19.30 at Brilley Village Hall

Present: Cllrs Peter Bufton, Roger Bayliss, Keith White, Christopher Holloway and Rocky Lloyd.

In Attendance: Parish Clerk Alison Sutton.

- 1. Apologies of absence –** Ward Councillor John Hope.
- 2. To receive declarations of interest and written applications for dispensation –** None.
- 3. To adopt the minutes of the last meetings –** 11 November, 5 December and 16 December 2014. These were ADOPTED and signed.
- 4. Public Forum –**
 - 4.1 West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
 - 4.2 Ward Councillor Hope – No report.
 - 4.3 Local residents – NOTED that the Monday Club have a meeting with local police at 19.30 on 16 February.
- 5. Financial Procedures –** The account balance of £7,431.12 on 8/12/14 was NOTED. The following payments (excluding VAT) were AGREED and income NOTED:
 - 5.1. Kirkwells, NDP Consultation, £900, C/N 353
 - 5.2. Brilley & Michaelchurch Village Hall, NDP meetings charge, £100, C/N 354
 - 5.3. Upper Bridge Enterprises, NDP website licence and domain, £44.18, C/N 355
 - 5.4. R Robertshaw, Grass cutting, £500, C/N 356
 - 5.5. PG Watts, Lengthsman, £208.88, C/N 357
 - 5.6. Alison Sutton, Clerk's NDP and PC expenses, £320.75, C/N 358
 - 5.7. HMRC, PAYE, £73, C/N 359
- 6. Parish Reports –**
 - 6.1. Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED.
 - 6.2. Road Defects/Potholes – The report of defects in the Clerk's Information Sheet was NOTED. It was RESOLVED that the Clerk should report these defects to Balfour Beatty.
- 7. Neighbourhood Development Plan (NDP) –**
 - 7.1 The responses to date to the Regulation 14 Consultation were NOTED. Next meeting on 3 February NOTED.
- 8. Planning Applications –**
 - 8.1 NOTED P143018/FH Rose Cottage, Little Merthyr, Brilley – Proposed increase in roofline by 700mm to eastern aspect of the house to allow for an extension and alterations – approved with conditions
- 9. War Memorial –**
 - 9.1 Response from Village Hall Committee NOTED. The Committee do not wish to have the memorial moved to the hall. NOTED that another firm has asked to tender. Clerk INSTRUCTED to send new tender document to Hudson Stonework, Pinnacle Heritage Construction (Tom Smith) and VA Conservation, requesting detailed costs breakdown. Ask tenderers to give 5 minute presentation to Parish Council, showing examples of work undertaken and outline for this project.
- 10. New bank mandate –** Correct paperwork not received, Clerk INSTRUCTED to add to next agenda.

11. Correspondence – Correspondence in Clerk’s Information Sheet was NOTED

12. Matters for the next agenda – For 6 February – finalising Regulation 16 submission document and bank mandate. For 10 March – update from enforcement officer.

13. Date of next meetings – Friday 6 February at 19.30 and 10 March at 19.00 were NOTED.

This meeting was declared closed at 20.35.

SIGNED.....

Peter Bufton (Chairman)

DATE.....