

## BRILLEY PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on  
Tuesday 10 November 2015 at 19.30 at Brilley Village Hall

**Present:** Cllrs Rocky Lloyd (Chairman), Roger Bayliss, Keith White and Matt James.

**In Attendance:** Parish Clerk Alison Sutton.

- 1. Apologies of absence** – Cllr Christopher Holloway, Ward Councillor Clive Skelton
- 2. Declarations of interest and written applications for dispensation** – None declared.
- 3. Minutes of previous meeting** – The minutes from 24 September 2015 were ADOPTED and SIGNED.
- 4. Public Forum** –
  - 4.1 West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
  - 4.2 Ward Councillor – The report in the Clerk's Information Sheet was NOTED.
  - 4.3 Local residents – None.
- 5. Financial Procedures** – The balance in the account was NOTED as £14,068.64 as at 2/11/15. The following payments (excluding VAT) were AGREED and income NOTED:
  - 5.1. Grant Thornton LLP, Audit charge, £125, C/N 384 – Paid 24/9/15 under Clerk's delegated powers
  - 5.2. Hay and District Dial-a-Ride, S137 donation, £50, C/N 385 – Paid 24/9/15 under Clerk's delegated powers
  - 5.3. PG Watts, Lengthsman, £521.25, C/N 386
  - 5.4. Alison Sutton, Clerk's expenses, £120.17, C/N 387
  - 5.5. HMRC, PAYE, £74.60, C/N 388
- 6. Village Reports** –
  - 6.1 Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED.
  - 6.2 Road defects/Potholes – The report in the Clerk's Information Sheet of issues that have been notified to Balfour Beatty was NOTED. The defects identified during the drive-round on 3/11/15 were NOTED. RESOLVED to put forward Brunley Close for resurfacing next year.
- 7. Neighbourhood Development Plan (NDP)** –
  - 7.1 The report in the Clerk's Information Sheet was NOTED.
- 8. Planning Applications** – None.
- 9. War memorial** – The report in the Clerk's Information Sheet was NOTED.
- 10. Response to consultation process for budget and precept and precept requirement for 2016-17** – NOTED that Clerk has received no responses to the consultation letter. RESOLVED to confirm budget and set Precept Requirement at £11,000 for 2016-17.
- 11. Correspondence** – The report in the Clerk's Information Sheet was NOTED. Information about the Tree Warden Network was NOTED, Cllrs will discuss with parishioners to find a volunteer Tree Warden, Clerk INSTRUCTED to highlight on website.
- 12. Matters for the next agenda or for Clerk's action under delegated powers** – Clerk's delegated powers – Arrange payment for Kirkwells invoice.

**13. Date of next meeting** – Clerk INSTRUCTED to change date of meeting from Tuesday 12 January to Friday 8 January 2016 if the hall is available and inform Cllrs as soon as possible.

This meeting was declared closed at 20.37.

**SIGNED**.....  
Rocky Lloyd (Chairman)

**DATE**.....