

BRILLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Tuesday 10 March 2015 at 19.00 at Brilley Village Hall

Present: Cllrs Rocky Lloyd (Vice Chairman), Roger Bayliss and Keith White. Cllrs Peter Bufton and Christopher Holloway arrived later.

In Attendance: Parish Clerk Alison Sutton; Ward Councillor John Hope; 6 members of public; Veronika Vlkova and Tom Smith for presentations.

- 1. Apologies of absence – None.**
- 2. Declarations of interest and written applications for dispensation – None.**
- 3. Minutes of previous meetings –** The minutes from 13 January and 10 February 2015 were ADOPTED and SIGNED.
- 4. Public Forum –**
 - 4.1 Presentations by companies for War Memorial Repair – 2 presentations were received from VA Conservation and Pinnacle Heritage Construction.
 - 4.2 West Mercia Police – The report in the Clerk’s Information Sheet was NOTED. Herefordshire Rural and Business Communities Crime Prevention Forum on 12 March was NOTED.
 - 4.3 Ward Councillor – John Hope reported that he is standing down at the election on 7 May. He thanked the Parish Council for their support and thanks were given by the Council for the help Ward Cllr Hope has given over many years.
 - 4.4 Local residents – Situation about pothole reporting and repairing was NOTED.
- 5. Proportional payment of membership of Society of Local Council Clerks for Clerk –** It was RESOLVED to pay £32.75 for this membership.
- 6. Financial Procedures –** The following payments (excluding VAT) were AGREED and income NOTED:
 - 6.1. Information Commissioner, Data protection registration, £35 – paid 10/2/15 under Clerk’s devolved powers – C/N 361
 - 6.2. PG Watts, Lengthsman, £205.87, C/N 362
 - 6.3. Herefordshire Council, Planning documents, £24, C/N 363
 - 6.4. Alison Sutton, Clerk’s expenses, £147.62, C/N 364
 - 6.5. HMRC, PAYE, £74.60, C/N 365
 - 6.6. Community Development Foundation, 1st grant underspend, £68.73, C/N 366
 - 6.7. Upper Bridge Enterprises, Website licence and domain, £111, C/N 367
 - 6.8. Income from Community Development Foundation, Final part 2nd grant, £360.
- 7. Parish Reports and Issues –**
 - 7.1 Lengthsman Scheme – The report in the Clerk’s Information Sheet was NOTED. The Annual Maintenance Plan for 2015-16 was AGREED and Cllr Bayliss was NOMINATED as Councillor to liaise for the Annual Maintenance Plan.
 - 7.2 Road defects/Potholes – The report in the Clerk’s Information Sheet was NOTED. It was RESOLVED that the Clerk should report these defects to Balfour Beatty.
 - 7.3 Enforcement issue – No update has been received about the New Inn.
- 8. Neighbourhood Development Plan (NDP) –**
 - 8.1 The report in the Clerk’s Information Sheet was NOTED. Clerk INSTRUCTED to draft response to Hereford Civic Society about Neighbourhood Planning and send to Councillors for consideration.

9. Planning Applications –

9.1 P150162/F, Penwood, Brilley, HR3 6HE – Proposed change of use of garage/workshop to a part time dog grooming salon – It was RESOLVED to support the application.

10. War memorial –

10.1 After consideration of the 3 tenders submitted and of the presentations, it was AGREED to consider Tom Smith of Pinnacle Heritage Construction for the work as he is a local stonemason. Some concern was NOTED about the low cost of the quote in comparison to other quotes. Clerk INSTRUCTED to obtain a detailed quote to allow for application to Diocese and for a grant, copies of scaffolding certification and insurance cover. Once documentation obtained, it was RESOLVED that the Clerk would email Councillors for agreement to submit to Diocese.

Clerk INSTRUCTED to speak to Diocesan Advisory Committee officer to ascertain process and dates of meetings; email VA Conservation that not commissioned and Hudson Stonework that still deliberating.

The parishioner who brought Tom Smith to the attention of the Council was thanked for his input.

11. Election Update – The report in the Clerk’s Information Sheet was NOTED.

12. Correspondence – The report in the Clerk’s Information Sheet was NOTED.

13. Matters for the next agenda – Items for Annual Parish Meeting – Chairman’s report, update from Village Hall Committee on hall and school site.

14. Date of next meeting – Tuesday 19 May at 19.00 for Annual Parish Meeting, followed by Annual Meeting of the Parish Council was NOTED.

This meeting was declared closed at 21.17.

SIGNED.....
(Chairman)

DATE.....