

BRILLEY PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on
Tuesday 15 November 2016 at 19.30 at Brilley Village Hall

Present: Cllrs Roger Bayliss (Vice Chairman), Matt James, Christopher Holloway and Adrian Chapman.

In Attendance: Parish Clerk Alison Sutton.

- 1. Resignation of Cllr Rocky Lloyd and election of Chairman** – The resignation of the previous chairman was NOTED. Cllr Bayliss ELECTED Chairman, Cllr Holloway ELECTED Vice Chairman.
- 2. Co-option of new councillor** – Parishioner standing for co-option not present. Clerk INSTRUCTED to add to next agenda.
- 3. Apologies for absence** – Ward Councillor Clive Skelton.
- 4. Declarations of interest and written applications for dispensation** – None declared.
- 5. Minutes of previous meeting** – The minutes from 13 September 2016 were ADOPTED and SIGNED.
- 6. Public Forum** –
 - 6.1. West Mercia Police – The report in the Clerk's Information Sheet was NOTED.
 - 6.2. Ward Councillor – No report.
 - 6.3. Local residents – No issues raised.
- 7. Financial Procedures** – The balance in the account was NOTED as £17, 603.07 as at 27/9/16. The following payments (excluding VAT) were AGREED and income NOTED:
 - 7.1. Grant Thornton UK LLP, Audit, £100, C/N 426 – Paid 3/10/16 under Clerk's delegated powers
 - 7.2. PG Watts, Lengthsman, £243.75, C/N 427 – Paid 3/10/16 under Clerk's delegated powers
 - 7.3. PG Watts, Lengthsman, £240, C/N 428
 - 7.4. Alison Sutton, Clerk's expenses, £124.85, C/N 429
 - 7.5. HMRC, PAYE, £80.60, C/N430
 - 7.6. Income from public subscription for the repair of the War Memorial, £50
 - 7.7. Income from Herefordshire Council, Precept Part 2, £5,500
 - 7.8. Income from Herefordshire Council, Refund Lengthsman Q1, £768.75
- 8. Budget and precept requirement for 2017-18. Figures for Lengthsman Scheme Expression of Interest** – Briefing paper CONSIDERED. RESOLVED to undertake virements of £70 from Contingency expenditure line to Audit expenditure line & £100 from Contingency expenditure line to Postage & Stationery expenditure line. RESOLVED to include PAYE in Clerk's salary & expenses expenditure line and remove PAYE expenditure line. Budget changes for 2017-18 AGREED; contribution required for Lengthsman scheme NOTED. RESOLVED budget for 2017-18 as £11,825 with precept requirement of £11,000, same as 2016-17. AGREED not to undertake consultation on budget and precept as precept as this year. Delegated payments by Clerk AGREED. Clerk INSTRUCTED to submit precept requirement and Lengthsman Scheme Expression of Interest for £3,300 as current year.
- 9. Village Reports** –
 - 9.1. Lengthsman Scheme – The report in the Clerk's Information Sheet was NOTED. Grit bin survey NOTED, AGREED not to replace any grit bins. Clerk INSTRUCTED to action levelling of bin by Bank of Pleasure by Lengthsman.
 - 9.2. Road defects/Potholes – The report in the Clerk's Information Sheet of issues that have been notified to Balfour Beatty was NOTED.
 - 9.3. Neighbourhood Development Plan – The report was NOTED.

- 9.4. War Memorial – The report in the Clerk’s Information Sheet was NOTED. Clerk INSTRUCTED to email parishioner about current level of public subscription and contact contractor re schedule.
- 9.5. Parish website – The report was NOTED. New website ready for contributors to start uploading, meeting to be arranged shortly.
- 9.6. New Inn – The report in the Clerk’s Information Sheet was NOTED.
- 9.7. BT proposal to remove payphone – RESOLVED to accept removal of phone. Clerk INSTRUCTED to request removal of box as well as phone.
- 9.8. Resurfacing priorities for asset team – AGREED Brunley Close should be put forward, Clerk INSTRUCTED to action.

10. Planning Applications –

- 10.1. NOTED P162323/FH, The Rest Whitney-on-Wye, HR3 6JG – Demolish existing outbuilding and replace with new timber framed garage and wood store with loft accommodation – Approved with conditions.

11. Draft new parliamentary constituency boundaries – Document NOTED.

12. Response to broadband survey – Survey response AGREED: patchy or non-existent broadband, needs to be addressed as major constraint to all businesses in parish. Clerk INSTRUCTED to action.

13. Correspondence – The report in the Clerk’s Information Sheet was NOTED.

14. Matters for the next agenda or for Clerk’s action under delegated powers –

Clerk’s delegated powers:

- Contact Locality Steward re lump of concrete on C1072 below Brilley Court turn
- Write to HSBC bank re closure of Hay-on-Wye and Kington branches – detrimental effect on parishioners.

15. Date of next meeting – Tuesday 10 January 2017 at 19.30. Extra meeting for planning application provisionally 15.30 on Tuesday 6 December, following site visit at 15.00 – To be confirmed.

This meeting was declared closed at 20.55.

SIGNED.....
(Roger Bayliss, Chairman)

DATE.....