

BRILLEY PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held on
Tuesday 10 January 2017 at 19.30 at Brilley Village Hall

Present: Cllrs Roger Bayliss (Chairman), Matt James and Adrian Chapman.

In Attendance: Parish Clerk Alison Sutton; 3 members of public.

- 1. Apologies for absence** – Cllr Chris Holloway and Ward Councillor Clive Skelton.
- 2. Co-option of new councillor** – Neil Lewis offered to stand for co-option. RESOLVED to co-opt Neil Lewis as Councillor, Declaration of Acceptance of Office and Registrable Interests SIGNED. Clerk INSTRUCTED to action.
- 3. Declarations of interest and written applications for dispensation** – None declared.
- 4. Minutes of previous meetings** – The minutes from 15 November and 6 December 2016 were ADOPTED and SIGNED.
- 5. Public Forum** –
 - 6.1. West Mercia Police – The report in the Clerk’s Information Sheet was NOTED.
 - 6.2. Ward Councillor – No report.
 - 6.3. Local residents – No issues raised.
- 6. Financial Procedures** – The balance in the account was NOTED as £16,471.56 as at 8/12/16. The following payments (excluding VAT) were AGREED and income NOTED:
 - 6.1. PG Watts, Lengthsman, £243.75, C/N 433
 - 6.2. Hook Mason Ltd, Architect fees, £126.40, C/N 434
 - 6.3. Church & Site Archaeological Services, Archaeologists fees, £350, C/N 435
 - 6.4. T Smith, War memorial repair, £2,500, C/N 436
 - 6.5. Alison Sutton, Clerk’s expenses, £75.60, C/N 437
 - 6.6. HMRC, PAYE, £80.60, C/N 438
 - 6.7. Income from public subscription for the repair of the War Memorial, £50
 - 6.8. Income from Herefordshire Council, Refund Lengthsman Q2, £675
- 7. Village Reports** –
 - 7.1. Lengthsman Scheme – The report in the Clerk’s Information Sheet was NOTED. RESOLVED to continue with current Lengthsman for 2017-18. Clerk INSTRUCTED to arrange next drive-round for a Tuesday or Wednesday.
 - 7.2. Road defects/Potholes – The report in the Clerk’s Information Sheet of issues that have been notified to Balfour Beatty was NOTED.
 - 7.3. Neighbourhood Development Plan – The report in the Clerk’s Information Sheet was NOTED.
 - 7.4. War Memorial – The report in the Clerk’s Information Sheet was NOTED. NOTED that completion documentation now sent to Registrar in London.
 - 7.5. Parish website – The report in the Clerk’s Information Sheet was NOTED.
 - 7.6. Footpath query – The report in the Clerk’s Information Sheet was NOTED. Clerk INSTRUCTED to respond that no further information is available.
- 8. Planning Applications** –
 - 8.1. P163826/F, Amberslone Paddocks, Whitney-on-Wye, HR3 6JP – Demolition of 1970s extension, garage and shed. Proposed renovation and modernisation of house, construct extension to the west of the original footprint and a new extension to the rear to provide serviceable accommodation – RESOLVED to support and comment as follows: The council

notes that although this is not new development, the application complies with criteria in Brilley NDP policy BR5 a), b) and g).

- 9. Response to parish councillor allowances consultation** – Clerk INSTRUCTED to respond that not required.
- 10. Response to Marches Freight Strategy consultation** – Clerk INSTRUCTED to circulate to councillors and submit consensus response.
- 11. Request for sponsorship for Christmas Tree event** – Clerk INSTRUCTED to respond that unable to support.
- 12. Correspondence** – The report in the Clerk’s Information Sheet was NOTED.
- 13. Matters for the next agenda or for Clerk’s action under delegated powers** –
 Clerk’s delegated powers:
 - Contact Ward Cllr and ask him to speak to planning officer re conditions and follow-up to conditions for New Inn, if minded to permit
 - Put Herefordshire Archive and Records Centre information on website
 - Arrange training for Cllrs Chapman and Lewis next financial year when free sessions available
 - Put payment of HALC subscription on March agenda.
- 14. Date of next meeting** – Tuesday 14 March 2017 at 19.30.

This meeting was declared closed at 20.52.

SIGNED.....
(Roger Bayliss, Chairman)

DATE.....